

HBMS PTSA MINUTES

10-16-03

Attendance: Shelly Bower, Cindy Ullrich, Trish MacDonald, Dianne Bonta, Kristen Berry, Lisa Schmalz, Anne Dumas, Lex Bundschuh, Ruth Kabel, Jill Russell, Maggie Kerkhaff, Rebecca Christensen, Kate Ricci, Kim Rizzo

1. Introductions were done.
2. Previous minutes were reviewed and accepted as printed
3. Committee Reports:
 - a. Membership: Anne Dumas-169 members totaling \$338. Discussions on how to increase membership included providing one form for the directory and membership, giving a discount for joining and buying a directory. Will promote teacher/staff joining with a raffle.
 - b. Directories are getting ready to be sent out.
 - c. Staff Appreciation: Lisa Schmalz (889-1120; lschmalz@charter.net)
Kristen Berry (465-7447; kbellep@aol.com)
Custodians were recognized with gift bags containing lottery tickets
Bus drivers will be recognized next week
Cafeteria workers were recognized with gift bags containing Panera Bread gift cert.

Staff appreciation will be held at the end of National Ed Week on **Nov 21**.

The staff will be treated to a piping hot turkey dinner and all the fixin's. Help is needed for the side dishes, paper products, dessert, cider, cranberry sauce, etc. **If you can help, you can donate your dish the day before as they will be setting up for the luncheon. If you do sign up for a dish, PLEASE don't forget to bring it in. Call or email Lisa Schmalz or Kristen Berry ASAP so they can get a count. Thank you in advanced!!!**

4. Treasurer's report- Dianne Bonta. The magazine drive did not yield the expected profit, we are shy about \$1,700 compared to the budgeted amount expected.
 - Old Home Days-profit \$685
 - Closed our CD and transferred to checking-\$2533.57
 - Directory- Short by \$100
 - Generations Day is not happening-\$375 usually budgeted for lunch will be added back into the budget
 - Agreed to buy Director's/Officer's Liability Insurance \$60 but not Bonding
 - DI- This line item is for \$100, voted in at a general meeting. This will be added to the DI budget. The DI will provide documentation of how the money is spent. This will be the only dollar amount currently available for

DI (this information was extracted from an email (9-5-03) sent to Ruth from Angie Roberge at the NH State PTA office.

ACTION: DI is in need of Coordinator and Team managers. Please email Lex Bunschuh (UNOFAM@aol.com) if you are interested in helping DI.

5. Old Business:

Community Conversations – Ruth Kabel spoke about hosting a drug awareness evening program for parents. This may be held in conjunction with the HBHS PTSA. Ruth will follow up on this. Possible date will be late January or early Feb.

Talent Review: Linda (?) will begin organizing it. Tentative date is 2/14/03 with snow date 2/15/03. Tryouts will be held the week before. Discussion regarding this date took place (it may conflict with all the loving couples that will be dining that evening) and Lex will approach Linda about changing the date. Currently no one particular committee is slated to receive the profit from this. However, PTSA will discuss assisting with refreshments.

6. Principals Report: Kim Rizzo (Asst. Principal) gave the report

- a. 10-28-03 An evacuation drill will take place at HBMS
- b. 10-31-03 Team 4 will host its dance at the school 7-9 (Yes it is Halloween night but at least you will know where your child is!!!)
- c. 11-5-03 Delayed opening, school starts 2 hours 15 minutes later than usual (do the math)
- d. 11-10-03 Veteran's Day Ceremony will be held at the school
- e. 11-13-03 Scott Cannon, motivational speaker, will speak to the student body. All parents are welcomed to attend the morning only presentation.
- f. ROCK groups are going well. 7th graders skill concentration is test taking strategies. 8th grade skill concentration is listening and following directions (That would be wonderful!!!)
- g. Miss Rizzo shared some disturbing news. Some children at HBMS are participating in dangerous behavior that results in them passing out. Although this behavior has not happen on school grounds, both Mrs. Goyette and Miss Rizzo are speaking to the children that were involved in this behavior off site. As well, their families are being informed of the dangers of making oneself passout. The administration is currently working on a plan to open dialogue with the student body regarding this behavior. Please contact the school with further questions.

(Kim you did an awesome job!!!)

7. 7th and 8th grade celebrations (These are not parties). Typically donations have been solicited by the parents. In a previous meeting, Mrs. Goyette supported that these celebrations are PTSA events. A policy was read and voted on. It was accepted. **The policy can be found at the end of the minutes.**

ACTION: The current 8th grade committee chairpersons are asked to meet before the next PTSA meeting (Nov. 20) and report on the progress of the celebration planning.

Lisa Schmalz and Kristen Berry have agreed to work on the 7th grade celebration.

8. Magazine Drive: Top 3 selling ROCK groups had their Pig Races. The ROCK group winner will receive their nutritious breakfast next Wed. Morning, Oct. 22, provided by the PTSA. Breakfast will be served in the Teacher's Room and will consist of scrumptious donuts, freshly baked bagels, fresh squeezed orange juice and ice cold creamy milk. Lex Bundschuh and Kate Ricci will be the Hostesses for the morning.

9. Other: Jill Russell is busy with the bulletin boards and newspaper articles. Please look for an article that will be in the up coming Hollis/Brookline Journal about the training the HBMS teachers participated in over the summer. If you have any publicity that needs to happen for the PTSA please contact Jill Russell (Russell33@Charter.net)

Annabelle B. is the proud winner of the Student Directory Cover Design. She received a gift certificate to Toad Stool bookstore (which she promptly spent). Congratulations to Annabelle!!!

Meeting concluded at 10:15 am.

Next meeting November 20, 2003, 8:30-10:00 HBMS conference room

Respectfully submitted,

Kate Ricci
Secretary
10/16/03

7th Grade and 8th Grade Celebration Policy

7th grade Bar-B-Q and 8th grade End of Year Celebration are PTSA sponsored events:

- Checks from any donations to above to be made out to the HBMS PTSA
- Money to be accounted for by PTSA Treasurer, with receipts to back up all expenditures
- Money left over rolls into PTSA miscellaneous account for future PTSA use.
- PTSA has budgeted \$500 to go towards 8th Grade End of Year Celebration, if committee needs this money

Rational: These are PTSA sponsored events so PTSA needs to be accountable for money spent. These are not fundraiser for the classes. All unused PTSA money from current year rolls over into Miscellaneous Income Line (with the exception of Staff Request which can grow, in order to fund high cost items) in order to provide funds that benefit all the students at HBMS.

Passed by vote on 10/16/03

Update 10/16/03