

HBMS PTSA MEETING MINUTES
9/26/02

Present: Kate Ricci, Teri Santuccio, Laura Flanagan, Lex Bundshuh, Anne Dumas, Shelly Bower, Lisa Fait, Ruth Quinn, Kathy Trasatti, Charlene Lavey, Tammy Campbell, Merle Carrus, Doreen Campbell, Deb Trembly, Lean Vitagliano, Pat Goyett

1. Meeting began with introduction of all members present.
2. Principal's Report: Pat Goyette
 - Principal's request
 - Music Teacher would like an electric portable keyboard.
 - Cost is approximately \$1500
 - **Action:** A request will go out to the community before purchasing via newsletter
 - Booster Club
 - HBHS Booster club can no longer support middle school
 - Discussed formation of HBMS Booster Club.
 - Would have separate fundraising to support school athletics
 - HBMS Booster would have connection to HBMS PTSA to avoid fundraising conflict
 - Pat Goyette offered to be liaison for the first year if Booster Club forms
 - Fundraising suggested by Lena V. was for Pampered Chef products with a possible 40% of profits to go to support school. Suggested this for Booster Club.
 - **Action:** Pat will place news item for Booster in newsletter
 - Pat shared that both parents' nights were well attended and noticed a smooth transition of all students into block scheduling.
3. Treasure's Report: Lisa Fait
 - Account
 - New account at Sovereign Bank
 - a. No interest
 - b. No service fee
 - Papers are signed
 - **Action:** Lex will bring papers to bank
 - Old account has some outstanding checks
 - These outstanding checks will be voided and new ones issued
 - Balance of monies were placed as follows:
 1. \$2500.00 in 3 month CD

2. \$3000.00 placed in new checking account
3. \$785.00 remains in old account until checks are cleared

- **Action:** Tricia Thompson will close out old account

Budget

- Budget reviewed
- Changes in budget were reviewed
 - No old home days income this year
 - Membership is higher
 - Volunteer money redistributed to miscellaneous and hospitality committees
- Agreed to have each committee outlined to determine individual budgeted line items

4. Events

Magazine Drive:

- Kick off on 9/25/02
- Kick off went well. This is the main fundraiser

Generations Day:

- Scheduled for 11/14/02

5. Newsletter Deadlines:

- 9/25/02
- 11/6/02
- 1/8/03
- 3/5/03
- 4/16/03
- 5/14/03

All articles presented to Pat Goyette prior to publication for review.
Articles then forwarded to Carolyn Nagle, Nightly Newsletter Editor

6. School Store: Laura Flanagan and Pat Goyette

- Agreed to revisit at later date.
- In past store was used as a teaching tool.

7. T-Shirts: Laura Flanagan

- Borrowed money from yearbook and miscellaneous funds
- Yearbook has been repaid
- Need to sell 30 t-shirts to break even

8. Start-Up Club Funds: Laura Garber-cheerleading

- Tabled for this meeting
- Laura Garber not present

9. Student Directory-Nerissa Calo

- Still collecting orders until early Oct.
- Will send to printing on Oct. 4th

- **Action:** Pat Goyette will announce art work for cover of student directory on 9/27/02
 - The student chosen will receive a \$20 gift cert to Toadstool
10. State Convention: 11/15-11/16
- No one expressed interest in going
11. Future Meeting Dates:
- All on Thursday mornings
 - 8:30 am to 10:00 am
 - Held in the conference room
 - 10/17/02, 11/21/02, 12/19/02, 1/16/03, 2/20/03, 3/20/03, 4/17/03, 5/15/03
12. Other items:
- All minutes will be sent to all members present and to current board members
 - **Action:** Volunteer Coord: Merle Carrus will continue to update volunteer sheets

Next meeting scheduled 10/17/02

Respectfully submitted by: Kate Ricci 9/26/02

Subject to approval