

HBMS PTSA MINUTES

9-16-04

Attendance: Trish MacDonald, Janice Kagenski, Joyce Hegarty, Erin Magee, Shelly Bower, Ruth Quinn, Robbin Dunn, Kristen Berry, Lynn Goldberg, Lex Bundschuh, Maureen Porter, Susan Holroyd, Dianne Bonta, Joy Gould Petersen, Regina Kozsan, Jill Russell, Kathy Trasatti, Debbie Pucci, Ruth Kabel, Kimberly Rizzo Saunders, Debi Davis, Betsy Cotton (22)

1. Introductions were made and a welcome extended to all.

2. The minutes from the June meeting were reviewed. Seeing no corrections Erin Magee made a motion to accept the minutes as written, second by Susan Holroyd. The motion carried.

3. Principal's Report

Vice Principal Mrs. (Rizzo) Saunders gave the report for Mrs. Goyette. A smooth opening was experienced. A few 8th grade students came for the seventh graders first day to run an interest fair for the 7th graders. They had tables set up representing different clubs and sports for information. What a great idea!

4. Treasurer's Report

Dianne Bonta reported that we have a reserve of \$9,283.54. This reserve is high and Pat will be making some recommendations for using of some of this money.

The audit committee performed an audit over the summer and everything was in order.

The budget was reviewed with the following comments and revisions:

(We did seem to get off track just a little at times so please bear with these minutes!)

We do not currently have anyone organizing soup labels.

We DO participate with the Hannaford school program.

Lex organizes the Box Tops.

Staff appreciation Chairs will keep track of expenses to be sure \$700 is an accurate figure for next years budget.

Hospitality chair Jill Russell would like to have a designated area to keep PTSA paper products for use by all PTSA functions. Trish said after renovations are completed we have been promised a spot. For the immediate need there may be space somewhere behind the stage. Jill asked if capitol reserve could be used to set up and stock this. Dianne said that would be appropriate. Jill Russell made a motion to spend up to \$200 from capitol reserve funds to set up and stock a permanent supply of paper products for PTSA use to be stored at HBMS. Susan Holroyd seconds this motion. This motion carried with no one opposed.

Next up was a promise from our President Trish that coffee would be supplied (by her!) for the next PTSA meeting.

The staff appreciation budget was raised from \$700 to \$800.

The income needed to cover this additional expense was added to our anticipated income from our magazine drive.

The committee chairs were asked to keep track of expenses (those that are coming out of their own pocket books) so when the budget is made for next year we can plan for a dollar figure that reflects totals spent by each committee.

Regina Kozsan made a motion to raise the hospitality budget from \$150 to \$300. Dianne said a motion was not needed; we would adjust the income for this extra \$150 stating that the

budget had been planned conservatively and for now we would list this under Fundraiser TBD.

The question was raised; "Is the PTO allowed to make donations as a non-profit?" A discussion followed regarding the question: "Is placing an ad in a program considered a donation?" Dianne Bonta will check on the answers to these questions.

Dianne Bonta moved to accept the budget as revised. Susan Holroyd seconds. The budget was passed with no one opposed.

5. Events

Magazine Drive

Deb Davis gave us an overview of the magazine fundraiser. The kick off date is September 22nd and ending date is October 5th. The question was asked: "Can you use coupons for lower subscription rates and attach the coupon to the order?" Deb will check into this. A recommendation was made that the company we use offer 1-year subscriptions. That recommendation will be forwarded to the company. Erin reminded us that many hands are needed for this major fundraiser. Anyone who can help should call Erin Magee or Deb Davis. The chairs will look into credit for students who receive straight donations to this fundraiser so they could also participate in the incentive program for this fundraiser.

Community Conversations

Ruth Kabel reported she is working with HBHS for programs as well as some of our own. The first program is to be a presentation on helping us to help our children be more organized. This is being planned for early October and would be a program for adults only. A notice for this program will be sent home with the student's progress reports. Joy asked about a program for students who play string instruments. It was recommended that Joy talk with Pat regarding this.

Janice Kagenski shared that Brookline PTO is organizing a program entitled parenting your young teen that will be held Tuesdays Oct. 12- Nov. 9 (no class on Nov. 2nd) The class will be held at CSDA at 7pm and Monica Gallant is the contact person.

Reflections

Reflections is an enrichment program for grades K-12. NH & TX have the most participation of all the states participating. Joy Peterson will be working on this and the event takes place in January.

NH PTA Convention

The convention will be held at the Radisson in Merrimack on November 5th & 6th. If you would like to attend please contact Trish MacDonald. An amendment to the NH PTA by-laws is proposed for this meeting.

Old Home Day

We are co-sponsoring a booth with the High School selling hot dogs and hamburgers and water. We still need about 5 more people for the 5-7 shift, and a couple of people for the 3-5 shift. We receive ½ of the profits from this booth.

8th Grade Science Fair

Using parents as monitors during this fair last year went very well. This year we will ask 7th grade parents to serve as parent monitors so the 8th grade parents will be free to view the projects. Susan Holroyd and Trish MacDonald will chair the 8th grade science fair volunteers.

Grade-level End of Year Celebrations

8th Grade

Chairs are needed for this event. The event is held the night before the last day of school.

7th Grade

A cook out is held the last day of school. Debbie Pucci and Susan Holroyd will chair this event.

6. Committee Reports

Membership

We currently have 111 members. Deb Pucci would like to involve the community more with the PTSA. An example given that was successful in her previous town was to have the local gas stations designate a day of the week to be PTSA day and PTSA would be given 5 cents for each gallon of gas sold on that day. It would be a donation from the gas station. The gas station could potentially get more business on that day and also advertising from the PTSA to patronize that station. Deb proposes that profits from this would be shared through all the PTA's K-12 both towns. Deb will check into this further. Mrs. Saunders and Deb will check in with the staff to see if there is staff interest in joining the HBMS PTSA.

Student Directory

To date we have 138 student directories sold. Does the school want to do the artwork for the cover? Mrs. Saunders will check into this. The artwork would need to be done by September 27th. A prize is given to the person whose artwork appears on the cover.

Staff Appreciation

Kristen Berry is working on showing appreciation to our cafeteria and bus people for the month of October. November and May will be for professional and support staff appreciation. These are the two big events. Appreciation is on going and all is going well!

The talent review is January 22nd at 7pm with a snow day of January 23rd.

Donna Cormier tracks the volunteer hours. Please remember to sign in and record volunteer hours in the volunteer's book in the office so she can keep track of all the volunteer hours you give. Please note that the book in the office has two sections, one for visitors and a separate section for volunteer

hours. If you are volunteering physically in the school you need to sign in to both sections. Thank you!

The next HBMS PTSA meeting will be held Friday, October 15th at 8:30. The April meeting date will be switched due to a scheduled delayed opening on that date, new date TBD.

Meeting adjourned at 10:18.

Respectfully submitted,

Joyce Hegarty
HBMS Secretary