

HBMS PTSA Minutes January 19, 2007

Attendees: Ruth Kabel, Susan Holroyd, Doreen Mercer, Julie Forgaard, Maureen Lorden, Maggie Kerkhoff, Jill Russell, Kara Tulley, Mary Thomas, Janet Listowich, Lynn Goldberg, Lin Westberg, Lisa Keehan, Anita Moynihan, Tammy Campbell, Kristen Berry, Shelly Bower, Pat Goyette (18)

1. Introductions: The meeting began at 8:40AM and introductions were made.

2. Review of Previous Minutes - Ruth Kabel opened the discussion for review and approval of the December 15 minutes. Janet made a motion to accept the minutes, Anita seconded the motion. The minutes were then approved by all in attendance.

3. Principal's Report - Mrs. Pat Goyette

- Curriculum mapping is moving forward. Tech Paths is the software being purchased to provide the curriculum mapping. The plan is moving forward and training will be provided.
- The standard for computer technology for students is that it must be incorporated and integrated into each class. 2 teachers and their students are working with a new option for an internal website –NVUE.
- NEAP-8th grade students are randomly selected for this national test. The results contribute to the state and national report card. Individual results are not provided. This year 188 students have been randomly selected. In the past it has been around 80 students. The test is held on February 20th. The test consists of math and reading and takes 90 minutes. Students participating will miss one of their core classes and one of their specials. Make-up work will not be required.
- Transition planning for the 07-08 school year – 6th graders – Mrs. Goyette has met with teacher representatives - Sue Lyons from CSDA and a representative from HUES to start the planning.
- An anonymous donation was received in the amount of \$5000.00 to be used at Mrs. Goyette's discretion to support the students. A stipulation includes that it is to be used within a year. It is being held in a special events fund account.
- Budget – Mrs. Goyette encourages all to be informed and attend the meetings. At the last meeting on Wednesday, January 17th, there was a motion that passed to move all the extracurricular activities back into the budget. The next budget meeting is Jan 24, Wednesday night at 6pm at the Middle School. The Budget Committee cap is 4.8%. There is now a \$60,000 reduction in special education. There was not a decision regarding the space issue at the High School. Apportionment – a motion for 100% ADM over 3 years was proposed. Jill noted that a motion was approved for a 2 year phase in plan for 100% ADM at the meeting by a unanimous vote of 6-0.
- Question was raised about what happened to Y-Team after school activities that took place last year. Mrs. Goyette noted that participation in the fall/spring offerings were light. Winter had more participation. The person from the Y-Team has been busy and it has not been scheduled at this point. **Action:** Mrs. Goyette will be contacting the Y-Team.
- High School Athletic Booster Club - Maggie K. mentioned that the Booster Club committee has discussed start incorporating the Middle School in the fundraising/planning. The Main focus of the Booster Club is to raise money for scholarships and athletic items not budgeted. They help with uniforms or other items. Their big Fundraiser is being held on February 3rd.at Alpine Grove. It will include Dinner and Dance. Tickets can be obtained from Maggie Kerkhoff. Everyone in the school community is a member of the booster club. Meetings are held at 7pm on the 2nd Wed of the month at the HS office conference room. **Action:** Recommended to add the Booster Club link to the PTSA website.

4. Treasurer's Report - Julie Forgaard

- Income: Magazine Drive: An additional amount of \$693.75 arrived in 2 installments from the magazine drive.
- Expenses: \$411.25 expenses in staff requests. \$119.65 for hospitality PTSA meetings, Open House and Generations.
- Balance \$18,938.52.
- PTSA has received a large anonymous donation of \$6925.00. The money is earmarked for Mr. DePine's band for instruments. A donation from the same donor was also provided to the High School. The check was made out to the state PTSA so there has been a delay in receiving the money into the account. **Action:** Susan will check on whether a thank-you is being sent to the anonymous donor.
- The IRS sent a request for additional information on our tax return. Ruth is working on it.
- State dues excess – They have asked that the PTSA hold off until the 2nd payment of dues on 3/10 and they will credit any difference (the amount is under \$100.00).

5. Events

- Reflections-Marianne Graves, Ellen Kotelly – Ruth reported that there were 10 entries from the HBMS. The display is being set up in the lobby of the Hollis Upper Elementary School. They will be judged this week. **Action:** Ruth will check on whether there will be a ceremony for the participants/finalists.
- 7th grade barbecue - PTSA is responsible for providing the food. Looking for parents to coordinate – purchase the food and meet with Alpine Grove folks. Mrs. Goyette confirmed the date will be the last day of school. Last year they were able to call BJ's order the food needed and they had the food ready for them to pick up. There was discussion about how the students rotated through the activities last year. Ruth noted that portion of the event is coordinated by the staff and input can be provided to them. Jill Russell and Maggie Kerkhoff volunteered to coordinate the food. A recommendation was made to buy a gift for the owner of the Alpine Grove if it is held there this year.
- 8th grade celebration-L.Eliopoulos, K.Tulley, M.K.James,R.Kozsan - They will be contacting the large list of volunteers that have signed up. Regina is putting together a fact sheet that will go out to parents to explain what the celebration involves. Mrs. Goyette confirmed that it could take place the Friday before the last day of school. That day worked well last year.

6. Committee Reports

- Nominating committee --Vacant Positions – Ruth asked that attendees start thinking about positions they want to continue with or apply for next year. They would like to determine which positions will be open. Julie asked for a raise of hands of those that will not be involved next year and 1/3-1/2 of the attendees will not be involved next year. There was discussion about involving the incoming 6th grade parents ahead of time. It was thought they could attend a meeting – possibly in April – and Pat Goyette could provide an overview for them. It could be put into the HUES/CSDA PTO newsletters, backpack mail, the website, etc. **Action:** Ruth will check with Mrs. Goyette and plan to target the April meeting. Ruth asked that any other ideas be forwarded to her.
- It was brought up that the position of Library Coordinator should be added to the open positions for next year.
- Staff Appreciation – will take place on Valentines Day- 2/14 – Cindy Ullrich and Charlene Lavey are chairing the “Decadent desserts” staff appreciation event. Volunteers are needed to provide desserts and a sign-up sheet was passed around. Anyone who would like to contribute to this event may drop off their baked good in the office on Feb 14th. Thank you!

7. Other Business

- A note from Erin White thanking the PTSA for Generations was passed around.
- Volunteer needs: Data Entry of e-mail addresses to allow the Knightly News and other information to be e-mailed to parents that provided e-mail addresses. The goal is to get the e-mail list into the computer. Lynn Goldberg will be able to help with this. There was

discussion that the PTSA should reach out to parents that volunteered to work with computers. (Addendum-upon further meeting with the school staff, we determined no volunteers are needed for this project. Thank you for your offers to help!)

- Crosswalk – Anita provided an overview of a proposal or request she made to install a crosswalk on Route 122 across from the school. Route 122 is a state road. The Hollis Police Chief indicated that since it is a state road they have no control over it. It is a legal question to be posed to the state. There are regulations, locations of parking spaces, etc. that make it complicated. Anita will be investigating who in the state the proposal needs to be presented to. Attendees indicated they supported this proposal. It is very unsafe for students to cross the road in that location.
 - The Hollis Woman’s Club is inviting all local women to a meeting on Valentines Day with a social hour starting at 11am and an informative talk by Amy Dumont Director of Cardiovascular Services at St. Joseph’s Hospital at 12 noon. Childcare will be provided. Location is the Faith Baptist Church on Wheeler Road.
 - There was discussion that there are different dates/times posted for the Budget committee meeting. A request was made that the correct meeting date and time be publicized for the Budget meeting next week. **Action:** Ruth will check and publicize.
8. The meeting adjourned at 10AM.
9. Next Meeting: February 16, 2007 at 8:30AM. Richard Pike, Superintendent of Schools, will be attending the next meeting. If there is a school delay the meeting will be held at 10AM. If there is a school closure the meeting will be scheduled for the following Friday, February 23, 2007.

Respectfully submitted,

Maureen Lorden