

**HBMS PTSA Minutes
1-16-03**

Attendance: Pat Goyette, Lex Bundschuh, Lisa Fait, Anne Dumas, Kate Ricci, Elaine McCartney, Ruth Kabel, Shelly Bower, Merle Carrus, Deb Tremblay, Lisa Schmalz

- 1. Introductions of the members took place.**
- 2. The previous minutes were accepted.**
- 3. Anne Dumas will take the minutes since Kate Ricci is gainfully employed.**
- 4. Principal's report: Pat indicated that 8th grade trip is still on. She was looking for input about whether people felt it is still a good idea to go to Washington DC. She noted that full reimbursement takes place until 2/7/03. After that date only a portion would be refunded if we decided not to take the trip. Most of the people felt it still seems safe to go but are concerned about the possibility of war.**

Pat stated that Richard Strong had been doing workshops for the staff and administration. The focus is on Unity and Differentiation. He already met with Carol Mace and the BLSI group (Best Schools Leadership Initiative).

They are looking into the creation of small groups to start the day for students. Team II does this now with a 20 minute session at the beginning of each day called ROC (Reading, Organization and Current Events). The purpose is to increase the connection between a small group of students and an adult/teacher which promotes better attendance among other benefits. Teacher training will be needed to accomplish this goal. The state had given us \$5,000 the first year, \$3,500 for this year, and \$2,000 for next year. Pat would like to have these small groups formed for the 8th grade as well. The exact process still needs to be developed.

Differentiated Instruction continues to be a huge part of the current work for the staff and administration.

- 5. BUDGET: Several gifts were noted this month:
\$1,000.00 donation to the booster club
\$10.00 to the PTSA**

**Collection of \$75.00 for the directory
We received \$32.00 from Boxtops for Education**

The CD was renewed and we made \$12.37 interest for the period.

Lisa will be writing the \$100.00 check for Destination Imagination as we had discussed at a previous meeting. She also wrote the check for the Washington DC trip and gave it to Pat. (\$4,000.00)

6. We discussed how to distribute PTSA Membership cards in the future. This year we had included them in the January Knightly News mailing but it was more difficult than expected. Pat agreed that we should send them out with the directory next year and that since Anne will continue to do the Membership next year and Nerissa Calo will do the directory again, we can easily co-ordinate that effort.
7. We reviewed the PTSA Proposed Positions for 2003-2004 as follows:

1-2003

Proposed Positions for 2003-2004

	<u>Current</u>	<u>Next Year</u>	<u>Ideas</u>
1. President	Lex Bundschuh	Yes	Lex
2. First VP	Laura Flanagan	No	
3. Second VP	Kathy Trasatti	No	
4. Secretary	Kate Ricci	Yes	Kate
5. Treasurer	Lisa Fait	No	Trisha Thompson
6. Volunteer Coord	Merle Carrus	No	
7. Fund Raising	Paula Hartmann	?	
8. Hospitality	7 th Tammy Campbell	8 th	Tammy Campbell
	8 th Diana Woodward		
9. Staff Appreciation	LouAnn Parodi	No	Lisa Schmaltz
			Kristen Barry
			Nerisso
10. Student Directory	Nerisso Calo	Yes	Nerisso
11. Membership	Anne Dumas	Yes	Anne
12. Newsletter Publishing	Denise Hurt	?	
13. Newsletter Mailing	Sandi Schutz	?	
14. Web Site	Iris Realmuto	Yes	
15. Publicity			
16. Historian			
17. Boxtops	Lex Bundschuh	Yes	Lex
18. Hannaford	Lisa Schmaltz	Yes	Lisa
19. Bulletin Board			
20. Ex-Officio	Cindy Ullrich	?	

A Nominating Committee needs to be established to fill open positions. Merle and Lisa will work on this and ask Cindy Ullrich as well.

8. **March 13th is the Blue Ribbon Ceremony from 9-11am at the Wayfarer. The PTSA President, Vice President, prior year's volunteer coordinator as well as Merle or Lisa should attend.**

The Blue Ribbon application needs to be reviewed now. It is noted that the application takes some time to complete and so Merle will need to review it soon.

9. **Boxtops for Education was discussed and it was decided that we should promote this fundraiser. We should print the page from the web site that lists all of the stores you can shop at (on-line) and include the list in the next newsletter. Lex will do this.**
10. **Teacher appreciation Day will be held on Feb. 13th (snow day Feb. 14th). Lou Ann indicated that she does not require any help to accomplish this.**
11. **The PTSA page is on the school web site now:
[HTTP://www.HBMS.K12.NH.US/PTSA](http://www.HBMS.K12.NH.US/PTSA)**
12. **We discussed putting the e-mail addresses for the PTSA officers in the directory next year to make communication even easier.**
13. **The next meeting will be February 20th in the Middle School Conference Room at 8:30 am**

**Respectfully submitted,
Anne Dumas 1/19/03**