

**Hollis-Brookline Middle School PTSA  
General Meeting Minutes**

September 12, 2017  
HBMS Conference Room

**PRESENT:**

Kelly Callahan, Bob Thompson, Lisa Getter, Julienne Finnegan, Maryanne Shanley, Liz Gilbert, Jen Campbell (HBMS staff), Tammy Fareed, Jeana Jordan, Jim Fallon, Natalie McCammack, Rebecca Mitchell-Ward, Sgt. Rick Bergeron

**CALL TO ORDER** at 8:45a.

**APPROVAL OF MINUTES:** August 2017 Minutes approved.

**PRINCIPAL'S REPORT**

Professional development - NAMI (Nat'l Alliance for Mental Illness) CONNECT 4 staff training 8/29/17 went well.

Open House - planned for this night. May change name to Back-to-School Night next year to clear up confusion: arrival time is firm to get through student schedules.

Crosswalk - to be painted this week!

Greenhouse - Green Group Starting Wednesday. Speaker planned: Rick Dube, Sustainability Manager of Coca Cola

Clubs - Announced in morning and at lunch to catch student interest. Parents can go to Daily Announcements on website for daily info. Animation and Video Clubs in planning stages; Looking for parent Advisors.

Recess advisors - calling all parents with volunteer approval to volunteer.

**TREASURER'S REPORT**

Tiffany will sign on for Officer/Bank approvals this week, Tammy can be a second check writer and the third, Lisa Getter.

Most recent bank statement (8/17) shows balance : \$12,562.61

Teacher Request: Sue Kinney, Librarian, asked for \$1250 for Author visit, Kaitlin Alifirenka, "*How One Letter Changed Two Lives*". Assembly Oct/Nov timeframe. Board agreed school enrichment programs with middle school appropriateness are few and far between. Suggestion to ask author if we can get X# of books sent ahead, free of charge. Motion approved to give monies after cost finalized.

**PRESIDENT'S REPORT**

2017-18 Meeting dates:

October 10, 6:00p

November 14, 8:30a

December 12, 6:00p

January 9, 8:30a

February 13, 6:00p

March 13, 8:30a

April 10, 6:00p

May 8, 8:30a

June: TBD due to heavy activity load

SAU Fun Run – 1<sup>st</sup> year:

Open only to SAU employees

\$20/pp to participate, receive a t-shirt with local corporate sponsors on back of shirt

So far 135 employees have signed up for race

School with highest participation rate receives a trophy and money from the sign up to go towards their favorite charity

PTA is donating \$200 worth of oranges (which Lisa Getter will pick up/deliver) and Nutri Grain bars towards the event in support of SAU employees

Halloween Dance October 20<sup>th</sup>:

Date moved from September 29<sup>th</sup> due to Yom Kippur

Costumes, but NO masks

Jennifer Steele is coordinating police and volunteer signup genius (need to be approved volunteer with background check)

Cindi Arcieri is coordinating DJ

Tickets will be sold at door the night of

There will be a costume contest

Lisa Getter volunteered to hold a gathering with volunteers to make trophies

**\*\*\*Need to figure out how the voting for best costume process will work\*\*\***

**NEW BUSINESS**

Fundraising Ideas:

- Tammy Fareed notified those present at meeting about 'KidStuff' coupon books
  - Books will be \$25 a piece to purchase
  - Labor intensive for PTA volunteers:

Necessary to:

-- bag, label and distribute to ROCK teachers to send home with students for parents to purchase THEN volunteers need to collect all books that were not purchased, bundle and return to company

- Books should be promoted as 'Holiday Gifts' (FYI...books expire Dec 2018)
- No cost to PTA
- PTA keeps HALF of \$25 purchase price
- Bob Thompson suggested keeping several books in the Middle School Main Office in case people wanted to purchase additional books (i.e. gifts, etc)
- It was suggested that maybe give a book to the teacher who's class sells the most books

**\*\*\*Need to find a volunteer to chair this fundraiser\*\*\***

-Board voted to adopt the coupon book fundraiser for the October timeframe

- Tammy will request books ASAP, approximately 500

**\*\*\*PTA must purchase bags/labels for book distribution\*\*\***

-Bob Thompson suggested making sale of book tied directly to the \$1000 donation for the DC scholarship; this will help fund the PTSA's annual donation to the DC scholarship (no need to identify monetary amount of scholarship in advertising coupon book fundraiser)

Additional Fundraiser:

-Julienne Finnegan was contacted by Sean Park of 'GroupRaise' for the PTA to host a fundraiser at various participating area restaurants. All that is needed is the following:

-Choose Restaurant, Choose Date of fundraiser and the participating restaurant will donate approximately 20% of sales (both in restaurant AND takeout) to the PTSA

- UNO Pizzeria and Grill was selected and we request and received the date of Sunday October 1<sup>st</sup>, 2017

-Julienne is primary contact with UNO representative-

**Maryanne Shanley (High School PTSA president) Report:**

High School PTSA agreed to donate \$200 to 'Screenagers' presentation

High School principal, Rick Barnes suggested that ALL 4 PTA's, Rotary Club, Etc... community-wide come together for the screening of 'Screenagers'

NAMI will make a formal presentation at the High School and the HBMS PTSA may need to donate some amount of \$ towards the presentation

**Police Officer Report:**

-Traffic still tough during dismissal times at all schools

**NEXT MEETING**

The next meeting will be held at 6:00pm, October 10, 2017.

Motion to adjourn the meeting was made at 11:00a.

Respectfully Submitted,  
Kelly Callahan, Secretary HBMS PTSA