

**Hollis-Brookline Middle School PTSA
General Meeting Minutes**

August 23, 2017

HBMS Conference Room

PRESENT:

Kelly Callahan, Cindy Arcieri, Bob Thompson, Lisa Getter, Julienne Finnegan, Tiffany Testa, Davi Peters, Maryanne Shanley, Liz Gilbert, Jen Campbell (HBMS staff), Kathy Mauch, Tammy Fareed, Charity Bell, Ellen Kotelly

CALL TO ORDER by Kelly at 1:05.

APPROVAL OF MINUTES: June'17 Minutes approved.

TREASURE'S REPORT

Tiffany said she is working on 2 documents for Teacher Funds and Record Keeping.
Tammy said she is currently cutting checks, but Tiffany will take over with Officer/Bank approvals, Tammy can be a second check writer and there will be a third named.
Tammy working with Bruce Hardy for PTSA analysis.
Most recent bank statement (July'17) shows balance : \$12,899.64

PRESIDENT'S REPORT

PTSA OFFICER NOMINATIONS 2017-2018 were approved by MaryAnn, seconded by Liz as:
Tammy Fareed and Lisa Getter - Co-Presidents
Julienne Finnegan - Vice President
Kelly Callahan - Secretary
Tiffany Testa - Treasurer

PRINCIPAL'S REPORT

Good summer for maintenance; building looks great and ready for students.
More student murals have covered the glass wall of art room.
Lots of professional development planned for teaching staff throughout year.
Police department utilized building over summer. Active Shooting Course with HBMS staff, who will in turn teach students age-appropriately. Homeland Security safety report due in ~4 wks.
(Done every 4 yrs)

Enrollment good: over projection at 425; last year was 412

New F/T Psychologist; new PE teacher; new 7th grade guidance counselor; new school/special education secretary.

Need F/T Para.

Bus schedule released 8/22; School opened for kids at 7:15 with 7:35 start and late Fridays.

NAMI (Nat'l Alliance for Mental Illness) will come in for CONNECT 4 staff trainings per year, first one is 8/29/17.

Lynne Ouellette and Charity Bell heading up Anti-Bullying campaign, including positive signage in restrooms.

ROCK (Reading, Organization, Communication, Knowledge) is the 20 minute start to each day ~10 students each for developing positive school family relationships, safe zone providing an intimate conversation place.

Crosswalk Sign up; painting crosswalk lines soon (September'17), weather-dependent.

Registration numbers seem low as of 1pm in comparison to last year.

NEW BUSINESS

Meeting dates will start in September every 2nd Tuesday, alternating between 8:30 am and 6 pm in order to include all working parents. Evening meetings to become more social, kids can come use gym, eat pizza and HS students can chaperone. Dates to publish after all community calendars reviewed. To be posted on FB page.

SAU 41 [1st Staff-only] Fun Run; Bob asked PTSA to contribute. \$200 agreed upon for a table at end with water and oranges to show our support.

Webmaster Iris Realmutto, spent extra time updating our site; we voted to give her \$100 Visa GC in greeting card. Kelly to coordinate and get to her prior to next meeting.

Volunteer Positions:

Facebook- Kelly

Directory - Kelly

Mail chimp N/L - Kelly to do 1st one to get message out on open chair positions needed

Dance coordinator - Jennifer Steele

Dance DJs - Cindy Arcieri

Staff Appreciation:

November meal - Needed

February sweets - Cindy Arcieri

May picnic lunch - Needed

7th Grade BBQ - Liz and Tiffany

8th Grade Luau - Needed

Charity Bell gave SCREENAGERS presentation. \$650/screening. Asking all 4 SAU 41 PTA's to contribute. Kelly motioned to offer \$200; MaryAnne seconded. All approved. Goal date of show is early October '17.

NEXT MEETING

The next meeting will be held at 8:30am, September 12, 2017.

Motion to adjourn the meeting was made by Bob, seconded by Tiffany, adjourned at 3:05.

Respectfully Submitted,
Kelly Callahan, Secretary HBMS PTSA