

**Hollis-Brookline Middle School PTSA
General Meeting Minutes**

*October 17, 2016
HBMS Conference Room*

PRESENT

Tammy Fareed, Liz Colantuonio, Terri Bair, Bob Thompson, Officer Bergeron

CALL TO ORDER by Tammy at 8:36

APPROVAL OF MINUTES

Tammy Fareed moved to approve the meeting minutes from September 2016. Liz Colantuonio seconded. Meeting minutes approved. 2-0-1

PRESIDENT'S REPORT

Membership Discussion: How to improve communication to parents, improve memberships. Tammy will draft a message for Mr. Thompson to send out to give parents the opportunity to sign up to receive the PTSA newsletters.

Goals that were discussed: to increase memberships, and recruit volunteers to help with Newsletter, create a PTSA presence on Facebook, help with fundraising for the Greenhouse, Teacher Appreciation etc..

Fundraising Discussion:

- Scripts Gift Cards- Terri gave an overview of the fundraiser
- Kidstuff Book fundraiser moved to the Spring.

TREASURER POSITION

- Penny Arsenault will be retiring at the end of the year. A replacement is needed and recruitment has begun. Duties include: paying invoices, depositing revenues in Hollis bank, balancing accounts, creating monthly reports, etc.

PRINCIPAL REPORT

Greenhouse Fundraising Update: As of last month, \$6,434 had been raised. The goal is \$12,000 in total.

Greenhouse Fundraiser- Hat day will be held on Friday October 21st. For a \$1 donation students can wear a hat to school.

Crosswalk:

The BOS will hold a public hearing on the proposed installation of a crosswalk on Monday November 7th at 6:30 PM. Public input is encouraged in support of this effort.

NEW BUSINESS

(None)

NEXT MEETING

Meetings will take place at 9:30 on the third Monday of every month. The next meeting will on Monday 11/21.

Motion to adjourn the meeting was made by Tammy, seconded by Liz, adjourned at 10:30.

Respectfully Submitted,

Liz Colantuonio, Secretary HBMS PTSA