

**Hollis-Brookline Middle School PTSA
General Meeting Minutes**

*September 16, 2016
HBMS Conference Room*

PRESENT

Farrah Coady, Tammy Fareed, Maryanne Shanley, Bob Thompson, Jen Campbell, Liz Colantuonio, Erin White, Penny Arsenault

CALL TO ORDER by Farrah at 8:43.

APPROVAL OF MINUTES

Tammy Fareed moved to approve the meeting minutes from May 2016. Maryanne Shanley seconded. Meeting minutes approved by Farrah Coady, Penny Arsenault and Bob Thompson.

OFFICER ELECTIONS

- Farrah Coady has taken a full time job and so nominated herself to become Vice President and nominated Tammy Fareed as President in her place. Bob Thompson seconded. The vote was unanimous.
- Liz Colantuonio was unanimously approved as Secretary
- Penny Arsenault was unanimously approved as Treasurer. She requested that we begin looking for a replacement. Duties include: paying invoices, depositing revenues in Hollis bank, balancing accounts, creating monthly reports, etc.

Goals that were discussed: to increase memberships, and recruit volunteers to help with Newsletter, create a PTSA presence on Facebook, help with fundraising for the Greenhouse, Teacher Appreciation etc..

TREASURER'S REPORT

Balance: \$11,896.13

- \$120 paid to Iris for PTSA web site hosting for the 2016-2017 school year
- No financial obligations as of right now.

Penny moved to accept report, second by Farrah, unanimously approved.

PRINCIPAL REPORT

Volunteers: HMBS is in need of volunteers in the cafe, library, office and for designated Friday morning PLC activities (7:15-7:45) in the Winter. Volunteers must be Designated Volunteers. Possible activities could include yoga, legos, computers, math, magic

Substitute Teachers: There is a severe sub shortage. PTSA assistance in publicizing the need to recruit subs for staff absences would be very helpful.

Slideshow: Bob Thompson shared the PowerPoint Slideshow showed to the HBMS staff on Opening Day and discussed each of the Goals and Core Values of the school.

Greenhouse Fundraising: Erin White, the HBMS Health Teacher, shared her fundraising progress. So far \$6,434 has been raised. The goal is \$12,000 in total. Funds have been donated by the Rotary, Go Fund Me/ Private Donations, a grant from New England Grassroots Environmental Fund NREF and Haydon Kerk/Ametek Hollis based company.

Late Start: Approximately 150 out of 415 students have been coming in on the bus. Some students are utilizing the library and MPR but the majority of the students are spending time outdoors. Breakfast sales continue to rise.

PRESIDENTS REPORT

PTSA annual registration: Farrah gave Tammy the NHPTSA folder with instructions for updating annual membership for HBMS PTSA.

Membership Discussion: How to improve communication to parents, improve memberships. Tammy will draft a message for Mr. Thompson to send out to give parents the opportunity to sign up to receive the PTSA newsletters.

Fundraising Discussion: Kidstuff Books, Scripts Gift Cards

Motion by Tammy Fareed to continue with Kidstuff Book fundraiser in the Spring. All in favor. Motion passed 3-0.

OLD BUSINESS

Fundraising for Greenhouse: Various fundraising ideas were discussed.

- Hat Day/ Pajama Day etc... where students donate \$5 to where a hat or comfy clothes for the day with proceeds going to fund the greenhouse

- Artsonia- Tammy will talk to Lynn Ouellette, the HMBS Art Teacher, to see if this is done already or not
- A Greenhouse Club was discussed as a possibility to get students involved in the fundraising.
- The idea of having kids get sponsors to donate money (or donate themselves) toward a petal on a mural sunflower on the wall by the Health room was discussed. Tammy will talk to Mr. Thompson and Erin White about this.

NEW BUSINESS

(none)

NEXT MEETING

Monday morning meetings were discussed. No date has been finalized for the next meeting as of yet.

Motion to adjourn the meeting was made by Farrah, seconded by Tammy, adjourned at 11:04AM.

Respectfully Submitted,

Liz Colantuonio, Secretary HBMS PTSA